



APPLICATION FOR RESIDENTIAL TENANCY

To consider your application you must:

- Fill in application in **full**, including providing relevant **employment documentation/Centrelink Income Statement**. Elders Whyalla are happy to photocopy your documents.
- Read & sign the '**Privacy Act Acknowledgement Form**'
- Provide 100 points of ID. Acceptable forms of ID are indicated below.
- **One form of ID must be provided from each category.**

Should these requirements not be met, your application will not be accepted.

ACCEPTANCE/NON-ACCEPTANCE OF APPLICATION

- Accepting or declining an application is always a Landlord decision.
- We are unable to provide **any reason for non-acceptance** of applications.
- Should your application be accepted, **you will be asked to provide bond, initial two weeks rent & sign your Lease Agreement** as soon as possible.
- Please check with the Property Manager before entering into a Lease Agreement if there are **any water charges that apply**.
- It is a tenant responsibility to arrange connection of electricity, gas & telephone. We can assist you through **connectnow**. Please be advised Elders do not accept and responsibility if any errors with connections occur.

100 POINTS OF ID & INCOME CHECK

○ PROOF OF INCOME - Payslips/Centrelink Statement	REQUIRED
<u>Category 1</u>	
○ Current Passport	40 Points
○ Current Photo ID: Driver's License/Proof of Age card	40 Points
○ Latest Electricity/Gas/Telephone account with address	40 Points
<u>Category 2</u>	
○ Current Photo ID: Driver's License/Proof of Age card	40 Points
○ Current Tertiary Education Photo ID	30 Points
○ Current Vehicle Registration	30 Points
<u>Category 3</u>	
○ Medicare Card	40 Points
○ Citizenship Certificate	40 Points
○ Birth Certificate	40 Points
○ Debit/Credit Card	40 Points

Residential Application Form
For your application to be processed you must answer all questions
(Including the reverse side)

Elders Real Estate Whyalla
2 Patterson St, WHYALLA SA 5605
Ph: (08) 8644 4690 Fax: (08) 8644 4655



A. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

Address _____

Suburb _____ Postcode _____

Lease commencement date? / /

Lease term Years Months

No of people to occupy the property? Adults Children

Name Age

Name Age

Name Age

Name Age

B. APPLICANT ONE DETAILS

Title First Name Initial

Last Name _____

Date of Birth _____

Driver's Licence number State of Issue

Driver's Licence expiry date Car Regn

Passport No. Country

Pension No. (if applicable) Type

Please provide your contact details below:

Mobile phone No. _____

Work phone No. Home phone

Email address _____

Current Address

Suburb Postcode

D. DECLARATION

C. UTILITY CONNECTIONS

This is a free service that connects all your utilities

PH: 1300 554 323 | Fax: 1300 889 598
info@connectnow.com.au
connectnow.com.au

connectnow.

Moving home has never been easier

Connectnow is dedicated to helping you move home more easily. We can connect your utilities including electricity, gas, phone, internet and pay TV to a broad choice of leading providers. We can also organise your disconnections and offer a range of additional services, such as cleaning and food services, removalists and vehicle hire.

What's more, you pay no extra charges as a result of using the connectnow service. We will make all reasonable efforts to contact you within 1 working day of receiving this application to explain the details of the services offered.

PRIVACY CONSENT AND TERMS: By signing this form you consent and agree to the following: Connect Now Pty Ltd (ABN 79 097 398 662) ("connectnow") will collect, use and disclose your personal information to contact you (including electronically) about providing moving, connection and disconnection services and to inform you about products and services offered by its related companies and third party suppliers. These other companies may also use your details to contact you directly about their products and services. See connectnow's Privacy Policy for further details, including your rights to access and correct the information held about you at connectnow.com.au. Third party service providers (who may transfer your data overseas) may have their own Privacy Policy, which you can request from them. You consent to connectnow continuing to market to you unless you opt out, including by emailing privacy@connectnow.com.au. To the extent permitted by law, connectnow is not responsible or liable for delayed or failed connections or the service providers' connection charges, which you must pay to them directly. Connectnow may be paid a fee by service providers and may pay a fee to real estate agents relating to services provided to you. If you nominate an alternative contact person on this application, you authorise them to act on your behalf to arrange moving, connection and disconnection services, including accepting third party terms. You warrant that you are authorised to make this application on behalf of all applicants and alternative contact persons listed and that each person has consented and agreed to the handling of their personal information on the same terms as you have.

☐ **YES I accept the Terms. Please call me to connect my new home services.**

Applicant Signature _____ **Date** _____

The applicant acknowledges:

1. that the landlords insurance will not cover the tenant's contents and it is advised that the tenant should obtain contents and public liability insurance.

2. that the terms and conditions were available at the time of applying as these form part of the tenancy agreement and the tenant agrees with these terms and conditions.

3. that upon being advised of approval of this application by the agent a legal tenancy agreement is created and if the tenant(s) choose not to proceed, the agent will begin procedures to relet the property and MAY choose to recover costs incurred from the reletting as set down by the Residential Tenancies Act 1995.

4. That unless agreed otherwise the tenant shall be liable for all water costs pertaining to the property as per State calculations. Costs to be calculated on a daily basis.

5. Please Note: Our tenancy agreements contain a special clause stating: NO SMOKING INSIDE THE PREMISES

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter Into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have Inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from: (a) the owner or the Agent of my current or previous residence; (b) my personal referees and employer/s; (c) any record listing or database of defaults by tenants;

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to: (a) communicate with the owner and select a tenant; (b) prepare lease/tenancy documents; (c) allow tradespeople or equivalent organisations to contact me; (d) lodge/claim/transfer to/from a Bond Authority/Trust Account; (e) refer to Tribunals/Courts & Statutory Authorities (where applicable); (f) refer to collection agents/lawyers (where applicable); (g) complete a credit check with NTD (National Tenancies Database) or TICA

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

6. Inconsistency
If there is any inconsistency between the terms of this Application and the Residential Tenancy Agreement, the terms of the Residential Tenancy Agreement prevail.

7. Privacy Act 1988
7.1 The personal information the Applicant provides in this Application or collected from other sources is necessary for the Agent to verify the Applicant's identity to process and evaluate the Application and to manage the tenancy. Personal information collected about this Applicant in this Application and during the course of the tenancy (if this Application is approved) may be disclosed for the purpose for which it was collected to other parties including to the Landlord, referees, other agents, and third party operators of residential tenancy databases.
7.2 Information already held on Residential Tenancy Databases may also be disclosed to the Agent and/or landlord. If the Applicant enters into a Residential Tenancy Agreement, and if the Applicant fails to comply with their obligations under that Agreement, this fact and other relevant personal information collected about the Applicant during the course of the tenancy may also be disclosed to the Landlord or, third party operators of residential tenancy databases and or other agents.

8. Applicant acknowledges the Agent's disclosure of the use of Residential Tenancy Database to check the Applicant's tenancy history
TICA – PO Box 120 Concord NSW 2137, Telephone 190 222 0346 or www.tica.com.au
NTD- GPO Box 13294 George St, Brisbane Qld 4003, Telephone 1300 563 826 or www.ntd.net.au

Property Rental

\$

per week

\$

Bond Amount

Applicant Signature: _____ **Date:** _____ **Applicant Signature:** _____ **Date:** _____

E. APPLICANT ONE- HISTORY			
2. How long have you lived at your current address?			
Years		Months	
3. Why are you leaving this address?			
4. Landlord/Agent details of this property (if applicable)			
Name of landlord or agent			
Landlord/agent's phone no.		Weekly Rent	
		\$	
5. What was your previous residential address?			
		Postcode	
6. How long did you live at this address?			
Years		Months	
7. Landlord/Agent details of this property (if applicable)			
Name of landlord or agent			
Landlord/agent's phone no.		Weekly Rent	
		\$	
Was bond refunded in full?		If not why not?	
F. EMPLOYMENT HISTORY			
8. Please provide your employment details			
What is your occupation?			
What is the nature of your employment? (FULL TIME/PART TIME/CASUAL)			
Employer's name (inc. accountant if self employed or institution if student)			
Employer's address			
		Postcode	
Contact name		Phone no.	
Length of employment		Net Income	
Years		Months	
		\$	
9. Please provide your previous employment details			
Occupation?			
Employer's name			
Length of employment		Net Income	
Years		Months	
		\$	

G. CONTACTS / REFERENCES	
10. Please provide a contact in case of emergency	
Surname	Given name/s
Relationship to you	Phone no.
11. Please provide 2 personal references (not related to you)	
1. Surname	Given name/s
Relationship to you	Phone no.
2. Surname	Given name/s
Relationship to you	Phone no.
H. OTHER INFORMATION FOR ALL APPLICANTS	
12. Registration numbers for ALL vehicles	
Owner's name	
13. Please provide details of any pets	
Breed/type	Age inside/outside
1.	
2.	
3.	
14. Please provide names & current address of all other persons that will reside at this premise	
I. PLEASE NOTE	
Keys will not be handed over until the lease agreement has been signed by all applicants, and payment of bond and first two weeks rent has been received.	
This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.	
THESE PREMISES ARE SMOKE FREE INSIDE	
J. PAYMENT METHOD	
<input type="checkbox"/> B-Pay	<input type="checkbox"/> CentrePay

K. APPLICANT TWO- DETAILS		
Title	First Name	Initial
Last Name		
Date of Birth		
Driver's Licence number	State of Issue	
Driver's Licence expiry date	Car Regn	
Passport No.	Country	
Pension No. (if applicable)	Type	
Please provide your contact details below:		
Mobile phone		
Work phone No.	Home phone	
Email address		
Current Address		
Suburb	Postcode	
L. APPLICANT HISTORY		
15. What is your current address?		
Postcode		
16. How long have you lived at your current address?		
Years	Months	
17. Why are you leaving this address?		
18. Landlord/Agent details of this property (if applicable)		
Name of landlord or agent		
Landlord/agent's phone no.	Weekly Rent	
\$		
19. What was your previous residential address?		
Postcode		
20. How long did you live at this address?		
Years	Months	
21. Landlord/Agent details of this property (if applicable)		
Name of landlord or agent		
Landlord/agent's phone no.	Weekly Rent	
\$		
Was bond refunded in full?	If not why not?	

M. EMPLOYMENT HISTORY		
22. Please provide your employment details		
What is your occupation?		
What is the nature of your employment? (FULL TIME/PART TIME/CASUAL)		
Employer's name (inc. accountant if self employed or institution if student)		
Employer's address		
Postcode		
Contact name	Phone no.	
Length of employment	Net Income	
Years	Months	\$
23. Please provide your previous employment details		
Occupation?		
Employer's name		
Length of employment	Net Income	
Years	Months	\$
N. CONTACTS / REFERENCES		
24. Please provide a contact in case of emergency		
Surname	Given name/s	
Relationship to you	Phone no.	
25. Please provide 2 personal references (not related to you)		
1. Surname	Given name/s	
Relationship to you	Phone no.	
2. Surname	Given name/s	
Relationship to you	Phone no.	
O. OTHER INFORMATION		
26. Registration numbers for your vehicle/s		
P. OFFICE USE ONLY		